

$SpringBoard^{\circ}$

SpringBoard Digital: LAUSD

1. Teachers Logging in to SBD	• Go to <u>clever.com/in/lausd?skip=1</u>
	User name: full <u>lausd.net</u> email address
	Password: district password
2. Creating Class Rosters	 Teachers in LAUSD do NOT have to create rosters. Classes are automatically populated from district data and will appear in the "Class Roster" tab on the teacher dashboard.
	 Teachers DO need to "assign products" to their classes. See the "Tech Support" tab on the SpringBoard Community for walkthrough guides and video support.
3. Students Logging in to SBD	Go to <u>clever.com/in/lausd?skip=1</u>
	• User name: full <u>mymail.lausd.net</u> email address
	Password: district password
	To look up student emails and passwords, please visit <u>http://achieve.lausd.net/Page/9556</u> The link is at the top of the page, and says " <u>student single sign on instructions</u> ").
	Click on "Bookshelf" to access their eBook. If there is no book listed, first check to make sure you've completed Step 2 above, then contact your district IT team to confirm that the student is correctly listed in your student information system.
	 Students should ignore the prompt to "Join a Class." They are automatically registered in their classes and just need to click on the cover of their book.
4. Tech Support	 For customers seeking technical support for SpringBoard Digital, please call (877) 999-7723 from 8:30 AM to 9 PM EST M-F or email <u>SBtechsupport@collegeboard.org</u>
5. Using SpringBoard Digital	 There is a vibrant space on The Community where educators are sharing challenges, questions and ideas relating to SpringBoard Digital. There are numerous walkthrough guides, videos, and resources being posted daily. Check it out:
	 Click the "SpringBoard Community" tab on the teacher dashboard.
	Click "Tech Support" on the right hand tab.